



## SIYANCUMA LOCAL MUNICIPALITY



### INVITATION TO TENDER

Suitably qualified service providers are hereby invited to submit proposals for the following:

Bid No	Description	Evaluation Criteria	Bid Enquiries	Doc Price	Compulsory Briefing	Closing Date
SIYA-T05/2025/26	Supply and Delivery of bulk store items	80/20, PPR,2022 and Specific Goals	Mr. Willy Ellison (053) 298 1810	R845.00	N/A	16/01/2026 @ 12:00pm
SIYA-T06/2025/26	Testing of Water-Analysis of water samples for a period of 3 years	Functionality,80/20, PPR,2022 and Specific Goals	Mr. Xolile Geco (053) 298 1810	R845.00	N/A	23/01/2026 @ 12:00pm
SIYA-FIN01/2025/26	Provision Of Short- term insurance for a period of 3 years	Functionality,80/20, PPR,2022 and Specific Goals	Ms. Chantal Stenekamp (053) 298 1810	R845.00	N/A	23/01/2026 @ 12:30pm
SIYA-FIN02/2025/26	Suitable professional service for review of annual financial statements (AFS), accounting support and asset register maintenance and verification for a period of 36 months (three years).	Functionality,80/20, PPR,2022 and Specific Goals	Mr. Simon Tarr (053) 298 1810	R845.00	N/A	23/01/2026 @ 11:00am
SIYA-FIN03/2025/26	Appointment of a Travel Agent for Siyancuma Local Municipality for a Period of Three Years	Functionality,80/20, PPR,2022 and Specific Goals	Ms. Chantal Stenekamp (053) 298 1810	R845.00	N/A	23/01/2026 @ 11:30am

Printed copies of the tender can be obtained at a non-refundable fee, payable to a cashier at Siyancuma Local Municipality's Supply Chain Management Unit, Old FNB building, 13 Charl Cilliers Street, Douglas or by downloading documents from the Siyancuma Local Municipality website at [www.siyancuma.gov.za](http://www.siyancuma.gov.za) , and on e-Tender Publication Portal at [www.etenders.gov.za](http://www.etenders.gov.za) at a non-refundable amount of R845.00 (EFT or cash). Bank recognizable proof of payments (in case of EFT payment) or Siyancuma Municipality receipt (for cash payment).

### **Submission of Tenders**

**By hand:** Bid documents and supporting documents must be placed in a sealed envelope clearly marked the, Bid number & Description respectively and deposited in the tender box at the Municipal Building, 13 Charl Cilliers Street Douglas, 8730.

**By post:** To reach the Head Supply Chain Management, PO Box 27, Douglas, 8730, in sufficient time for it to be placed in the Tender box before closing time.

### **Bidders must take note of the following:**

- ✓ Bids must only be submitted on the bid document provided by the Siyancuma Local Municipality
- ✓ Persons in the service of the state are not allowed to bid
- ✓ Attach certified ID documents and Certified Company Registration forms
- ✓ Bidders are requested to attach their recent municipal accounts of the company not in arrears for more than 90 days and/or lease agreements
- ✓ Attach copy of Tax Clearance Pin obtainable from SARS
- ✓ CSD Registration forms to be attached not older than 30 days
- ✓ Tenders will be evaluated and adjudicated in terms of the Preferential Procurement Policy of Council based on functionality whereby tenderers must achieve a minimum score of 70 out of 100 points, the Preferential Procurement Regulations of 2022 and the Siyancuma Local Municipality Supply Chain Management Policy, where 80 points will be allocated in respect of price and 20 points in respect of specific goals..
- ✓ The lowest or any tender will not necessarily be accepted
- ✓ Siyancuma Local Municipality reserves the right to accept the whole or a part of any tender. No late, faxed, e-mailed or telephonic tenders will be accepted.
- ✓ Bidders that fail to meet all the requirements stipulated in the tender documents will be disqualified

Supply Chain matters can be directed to Mrs Chantal Stenekamp at Siyancuma Local Municipality (053) 298 1810.

Mr Madoda Vilakazi  
Municipal Manager